

# CHICAGO PERSONAL PROPERTY LEASE TAX VDA DECISION TREE

## Should Company File VDA?

### YES

If Company meets **all of the following**:

1. Provides or uses cloud based products or services, on-line searchable databases, or other taxable personal property in Chicago and is not in full compliance with the Lease Tax, and
2. Has not been contacted by the Chicago Department of Finance regarding the Lease Tax, and
3. Is not currently under tax audit or tax investigation by the Chicago Department of Finance.

#### Next steps:

1. Participate in the Chicago Department of Finance Lease Tax VDA program with a limited look back period and penalty and interest abatement, and
2. Enter into Lease Tax VDA settlement and agreement, and
3. Pay Lease Tax and file returns on a prospective basis

### NO

If Company meets **any of the following**:

1. Does not provide or use cloud based products or services, on-line searchable databases, or other taxable personal property in Chicago, or
2. Has been contacted by Chicago Department of Finance regarding the Lease Tax, or
3. Is currently under tax audit or tax investigation by the Chicago Department of Finance.

#### Next steps:

1. Not required to file a Chicago Lease Tax VDA, or
2. Audit mitigation, or
3. Prospective compliance Chicago Department of Finance.

It should be noted that the Chicago Personal Property Lease Transaction Tax VDA filings will depend on each organizations facts and circumstances. The above outline is a general guideline that companies can use to address their own independent decision analysis.

### SHOULD YOU HAVE ANY QUESTIONS REGARDING THE DECISION TREE, PLEASE CONTACT:

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